

**SportAccord Convention Bid City Application Form - 2019 and 2020**

1. City name and/or organisation?
2. Interested in hosting in what year/years?
3. Are there any competing events taking place during March/April/May 2019 or 2020?  
 Yes                       No  
If yes, please list it:
4. What is name of the proposed Convention Centre and where is it located?
  - What is the total size of the Convention Centre (in square meters)?
  - What is the total amount of available Exhibition space (in square meters)?
  - What is the total number of Conference Halls? Approximate capacities?
  - How many Meeting Rooms are there in the Convention Centre and what is the different capacities of the Meeting Rooms?  
*Feel free to provide a detailed Floor Plan to accompany this form.*
  - What infrastructure is currently in place at the Convention Centre?
5. How far (in minutes) is the Convention Centre from the Airport?
  - By Bus:
  - By Train:
  - By Car:
  - Please provide any additional information regarding rush hour travel times, bus/train connections, or anything specific to travelling across your city?
6. How many 3 to 5 Star Hotels are within 2.5 km of the Convention Centre?
  - What is the maximum capacities of the top five - 3 Star Hotels? :
  - What is the maximum capacities of the top five - 4 Star Hotels? :
  - What is the maximum capacities of the top five - 5 Star Hotels? :
7. What kind of Cultural Activities that could be integrated into our Event?
8. How many direct flights from major hubs are connected to your City?

To apply to be a possible SportAccord Convention host city, we kindly ask that you submit a formal **Letter of Intent** signed on behalf of the Host City. In addition, please complete the **Bid City Application Form** and submit to Nis Hatt by **Wednesday, 1 March 2017**.

If you have any questions regarding the process, do not hesitate to contact [nis.hatt@sportaccordconvention.com](mailto:nis.hatt@sportaccordconvention.com) or by phone at +41 79 126 62 28.

Once the Bid City Application has been submitted, it will be presented to the SportAccord Convention Executive Committee for review and you will receive feedback in due course.